

ARCHITECT/ENGINEER REQUEST FOR PAYMENT

State of Montana - Department of Administration
Architecture & Engineering Division

FORM 108

(09-01-96)

PROJECT: _____
LOCATION: _____

A/E #: _____
PAY REQUEST #: _____
DATE: _____

FIRM: _____
ADDRESS: _____
PHONE #: _____

BASIC SERVICES	CONTRACT AMOUNT	PERCENTAGE COMPLETED	PAID TO DATE	AMOUNT DUE
1. Schematic Design Phase	\$ _____	_____ %	\$ _____	\$ _____
2. Preliminary/Development Phase	\$ _____	_____ %	\$ _____	\$ _____
3. Construction Documents Phase	\$ _____	_____ %	\$ _____	\$ _____
4. Bidding Phase	\$ _____	_____ %	\$ _____	\$ _____
5. Construction Phase	\$ _____	_____ %	\$ _____	\$ _____
ADDITIONAL SERVICES				
1. Record Mylar Drawings	\$ _____	Additional Services are to be billed at 100% and not before completion.		\$ _____
2. Geotechnical Investigation/Report	\$ _____			\$ _____
3. Site Survey	\$ _____			\$ _____
4. Warranty Inspection	\$ _____			\$ _____
5. Other:	\$ _____			\$ _____
FEE EARNED (Basic + Additional Services):			\$ _____	\$ _____
Less Retainage:			\$ _____	\$ _____
Subtotal:			\$ _____	\$ _____
SUPPLEMENTAL SERVICES				
LIST: _____		Supplemental Services at 100%.	\$ _____	
TOTAL FEE:			\$ _____	
LESS PREVIOUS PAYMENTS:			\$ _____	
AMOUNT DUE THIS REQUEST FOR PAYMENT:			\$ _____	

I hereby certify that this submitted claim for payment is correct, true and just in all respects and that payment or credit has not previously been received. I further warrant and certify by submission of this claim that all previous work for which payment has been received is free and clear of all liens, claims, security interests or encumbrances in favor of the Architect/Engineer, subcontractors, consultants, employees, material suppliers or other persons or entities and do hereby release the Owner from such.

Submitted by: _____ (Architect/Engineer) _____ (Name) _____ (Date)

Approved by: Architecture & Engineering Division _____ (Name) _____ (Date)
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